

NAME OF COMMITTEE	Salcombe Harbour Board
DATE	4 February 2013
REPORT TITLE	MATTERS FOR FUTURE CONSIDERATION
REPORT OF	Salcombe Harbour Master
WARDS AFFECTED	All South Hams

Summary of Report

To identify matters for future consideration by the Harbour Board.

RECOMMENDATION

That the Harbour Board RESOLVES to note the report.

Officer contact:

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1. BACKGROUND

- 1.1 The Harbour Board Constitution states that Matters for Future Consideration should be reviewed by the Board at each meeting.

2. MATTERS FOR FUTURE CONSIDERATION

2.1 Harbour Board Dates

2.1.1 The following dates have been set for Harbour Board Meetings:

- 8 April 2013
- 3 June 2013
- 15 July 2013
- 23 September 2013

2.3 Performance Management

2.3.1 Reviewed quarterly with the report for the 4th quarter of financial year 2012/13 being presented on 3 June 2013.

2.4 Year End Budget Report 2011/12

2.4.1 To be presented to the Board in July Annually.

2.5 Revenue Budget and Review of Fees and Charges.

2.5.1 The annual revenue budget for the following financial year will normally be brought to the Harbour Board for consideration in September annually.

2.5.2 The Harbour fees and charges will be reviewed annually and brought to the Board for consideration directly after the Budget in September annually.

2.6 Harbour Annual Inspection

2.6.1 To take place in July Annually. Next year's inspection will take place on the morning of 15 July 2013 before the scheduled Board Meeting.

2.7 Compliance with the Port Marine Safety Code

2.7.1 The Harbour is audited bi-annually by the designated person. A report of the Audit forms part of the agenda of this meeting.

2.7.2 The next inspection will be on 15 July 2013 to coincide with the Annual Inspection.

2.8 Long Term Security of Tenure

2.8.1 The Strategic Business Plan 2012-2017 set out within its key Strategic Objectives task 4.1 - To consider future boating trends and provide suitable and appropriate facilities and Services through an annual Harbour Board Workshop.

2.8.2 A second Harbour Board workshop will be held in October 2013.

2.9 Membership of the Harbour Board

2.9.1 The Board Meeting on 8 April will be the final Board meeting for the following Co-opted Members, they having served two terms:

Mr Kit Harling CBE
Mr Hugh Marriage OBE
Mr Jonno Barrett
Mr Peter Waring

2.9.2 A recruitment process will commence in February which will be complete in time for the new Board Members to be proposed to Full Council on 9 May 2013 for confirmation.

3. LEGAL IMPLICATIONS

3.1 Statutory Powers: Local Government Act 1972, Section 151. The Pier and Harbour Order (Salcombe) Confirmation Act 1954 (Sections 22-36).

3.2 There are no other legal implications to this report.

4. FINANCIAL IMPLICATIONS

4.1 There are no new financial implications as a result of this report; however this is not necessarily the case for the work which will follow.

5. Risk Assessment

5.1 The risk management implications are:

Risk/Opportunity	Risk Status			Mitigating and Management Actions
	Impact/Severity	Likelihood/Probability	Risk Score	
The Harbour Authority is striving to deliver an improving service to harbour users.	3	2	6	The Harbour Board, considers many routine issues annually, topical items will be brought to the Board as they arise. The objective being a better service in a safe environment for estuary users.

Corporate priorities engaged:	Community Life Economy Environment
Statutory powers	The Pier & Harbour (Salcombe) Order Act 1954
Consideration of equality and human rights:	There are no equality or human rights issues with this report
Biodiversity considerations:	None
Sustainability considerations:	None
Crime and disorder implications:	None
Background Papers:	Strategic Business Plan 2nd Edition dated 26 March 2012. Constitution of the Salcombe Harbour Board (as adopted by Council on 25 June 2009). Harbour Board Constitution (as adopted by Council on 25 June 2009).
Appendices attached:	None